

Ref: GUB/CSE/Spring_2026/222002023

Date: 02.02.2026

To
Head of HR
Red Data (Pvt.) Ltd.
Level 19, SimpleTree Attalika, 134 Gulshan Ave, Dhaka 1212

Subject: Request for placement of the student as an intern in your organization.

Dear Concern,

It gives us immense pleasure to inform you that Green University of Bangladesh (GUB) is offering a four-year Bachelor of Science in Computer Science and Engineering (B.Sc. in CSE) program. As a part of the degree requirement, students are required to complete an internship in a reputed organization to gain practical experience in the field of computer science and engineering.

During the internship period, the student will comply with all rules and regulations of your organization. After completion, the student will submit an internship report, which will be used strictly for academic purposes and kept confidential. The exact duration, schedule, and commencement date of the internship may be decided at your convenience.

At present, more than 4000 students are enrolled in the B.Sc. in CSE program. Our graduates are serving with distinction in various public and private organizations, banks, and IT firms across the country.

To fulfill our academic commitment, we would like to recommend the following student for internship placement in your esteemed organization:

Student ID	Name of Student	Phone Number	Email Contact
222002023	Md.Hasibul Hasan	01794517497	mh.hasan14200@gmail.com

We would highly appreciate your kind cooperation in providing this internship opportunity.

Thank you for your valuable time and support.

Sincerely yours,



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